

STOCKTON TOWN PASTORS


*Care and Compassion in the
Night-Time Environment*
Registered Charity No. 1143017



Management Board Meeting Summarised Record of Minutes

Meeting Date:	Thursday 6 th July 2017
Meeting Time:	7pm – 9pm
Location:	The Don War Memorial Bar

Persons Present: (include initials)	David Humble (Chair) DH Andy Fox AF Jack Stokes JS Michael Barker MB	Steve Brock SB Ian Bartle IB Jo Jones JJ
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Para No.		Action
1. & 2 1.1	Welcome DH Welcomed everyone to the meeting.	
2. 2.1	Opening Prayer SB conducted the opening prayer	
3	Apologies Bernard Mugwendere, Adam Randall	
4. 4.1	Previous Minutes dated 30 June 2016 These were accepted as a true record. SB updated the meeting re the AED. The funding for two units have been secured. One will be located in The Shambles. 12.1 DH raised the issue of membership. SB thanked those who make a regular contribution. SB circulated a leaflet aimed at the wider public encouraging donations. Leaflet was approved. Membership as per previous AGM minutes.	
5 5.1	Annual Reports Chairs Report – Circulated  STP AGM Report 2017.pdf DH reported more people attending STP vehicle and appreciations from Cleveland Police and SBC. Radios are now being replaced with digital sets. Financial situation has improved. DH thanked KL for her time as Project	

	<p>Manager. DH encouraged the recruitment of ‘prayer warriors’. DH stated he would like the van to be used by partner agencies during the week.</p> <p>Project Manager’s Report</p> <p>SB gave update. KL had stepped down as Project Manager. SB has taken on role on a temporary basis. Grateful for help of Jack who has taken on some of the admin role. Sheila to undertake responsibility for the weekly prayer bulletin.</p> <p>Van to remain outside of Tab for time being.</p> <p>Number of volunteers had dropped from a high of 56. Currently 47 active volunteers. There are potentially 16 new volunteers who will become active.</p> <p>Two 1st aid courses arranged. Council have withdrawn funding. DH stated Red Cross will provide training free of charge.</p> <p>Financial year comparisons – Change in activity data due to reduction in number of patrols however category of other help has increased >100%</p> <p>Treasurer’s Report & Presentation of Annual Accounts</p> <p>SB updated the meeting. A lot of money spent in salary that could not be supported through funding applications. Bank balance currently £6798. £1500 allocated to purchase of AED.</p> <p>SB and JS have updated the volunteer handbook and introduced leadership and coordinator training. Safeguarding will be subject of a separate document reflecting the importance. Document to be circulated for approval.</p>	
6 6.1	<p>Volunteer Representatives on Board – Ballot Results</p> <p>SB gave 28 days’ notice of AGM asking for proposals and nominations. Jo Jones, Adam Randall and Sheila Brown. Jack invited onto board as principal co-ordinator.</p>	
7 7.1	<p>Executive Committee Electoral Process</p> <p>Chair - DH</p> <p>SB proposed, MB seconded - carried</p> <p>Secretary - AF</p> <p>MB proposed SB second - carried</p> <p>Treasurer</p> <p>BM not confirmed he wishes to remain as treasurer. IB nominated to be treasurer. SB proposed J seconded – carried</p> <p>BM to be removed as trustee.</p>	
8 8.1	<p>Date of AGM 2018</p> <p>TBA</p>	