

STOCKTON TOWN PASTORS

*Care and Compassion in the
Night-Time Environment*
Registered Charity No. 1143017






Management Board Meeting Summarised Record of Minutes

Meeting Date:	Tuesday 3 rd December 2013
Meeting Time:	10am-midday
Location:	St. Pauls Church Hall, Bishopton Road, Stockton-on-Tees TS19 0XA

Persons Present: (include initials)	Reverend Derek Rosamond (DR) – Chair Steve Brock (SB) Inspector Mick Brown (MB) Jan Knox (JK)	Andy Fox (AF) Rosemarie Williams (RW)
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Para No.		Action
1. & 2	Welcome	
1.1	DR welcomed everyone to the meeting and asked AF to introduce MB who was the new Neighbourhood Inspector for Stockton. MB then gave a brief biography and informed the meeting Stockton was currently showing a 14.2% reduction in crime and praised the partnership working which has contributed to this success.	
2	The meeting was formally opened with a prayer.	
3.	Apologies	
3.1	Jim Wright (JW) Graham Knox (GK) James Glancey (JG)	
4.	Minutes of Board Meeting 13th May 2013	
4.1	Accuracy – The minutes were accepted by all present as accurate, and a copy was subsequently signed by DR.	
5	Matters Arising	
5.1	Re 4.2.4 – STP are still looking to have a fundraising event in the new Year. STP provided a presence during the University “Freshers” week providing support to new students	
5.2	Re 5.3 – DR conveyed the decision to dissolve the alliance between STP and AWayOut to the AWO Chair.	
5.3	Re 6.1 – Agenda Item (Skills Audit)	

5.4	Re 7.1 – Treasurers report circulated	
5.5	Re 12.2 – Resignation was accepted	
5b	<p>Review of Celebration Evening</p> <p>SB and AF gave an update on the celebration evening which had been attended by the Police and Crime Commissioner and the Chief Constable. The evening was well formatted and very well attended. The Chief had asked to attend so she was able to show her appreciation for the volunteers involved in the Town Pastor schemes in the area and therefore the date of the AGM was changed to accommodate their diaries.</p> <p>SB informed the meeting that the protocol between the police and STP was now signed and he was looking to pilot this project prior to it being rolled out across the country to similar schemes.</p> <p>http://stockontownpastors.co.uk/downloads/stp-documents/</p>	
6 6.1	<p>STP Board Skills Audit</p> <p>SB presented the document to the meeting and gave an overview of its contents. The results obtained from the skills audit showed that the necessary skills needed were already in place with slight gaps in civil law and accountancy. SB recommended the board accept this document. JK raised the issues of safeguarding with children and that maybe members could be leaving themselves vulnerable to allegations. AF stated Pauline Beall from SBC used to provide free training on Safeguarding and if this was still the case, then STP members could receive this training.</p> <p> Skills Audit Results.docx</p>	MB to make enquiries to see if this training is still available
7 7.1	<p>Proposals for Mobile Operating Base</p> <p>SB presented to the meeting a Powerpoint presentation outlining the options for STP to purchase its own mobile operating base. This generated much discussion. AF stated it was necessary to get the logistics in place (funding. Storage etc) prior to committing to buy the vehicle as it would place a lot of pressure on SB to find the funding in a particularly busy month. DR asked SB to inform the vendor that a deposit could not be placed at this moment in time.</p> <p> 2013_11_28 Mobile Unit.pptx</p>	
8. 8.1	<p>STP Treasurers Report</p> <p>DR gave an update as to the financial position of STP</p>	
9. 9.1	<p>Project managers Report</p> <p>SB presented the latest Project Managers Report to the meeting</p>	

	 PM Report 2013_12_03.doc	
10. 10.1	AOB SB proposed a date for the board to meet the volunteers as 7pm on Thurs 6 th February 2014 at the Tabernacle. This was agreed.	
11. 13.1 13.2	Date of Next Meeting 2pm Wednesday 26 th February 2014, Saint Pauls Church, Stockton TS19 0XA Future Meeting Dates 2014 (St Pauls) 7pm Tuesday 20 th May 6pm Thursday 26 th June (AGM) 10am Monday 22 nd September 2pm Monday 24 th November	