

# S TOCKTON TOWN PASTORS

*-Care and Compassion in the  
Night-Time Environment*  
Registered Charity No. 1143017





## Management Board Meeting Summarised Record of Minutes

<b>Meeting Date:</b>	Tuesday 15 <sup>th</sup> March 2016
<b>Meeting Time:</b>	7pm – 9pm
<b>Location:</b>	Stockton Baptist Tabernacle, The Square, Stockton-on-Tees TS18 1TE

<b>Persons Present:</b> (include initials)	David Humble (Chair) DH Steve Brock (Project Manager) SB Andy Fox (Secretary) AF Insp Tony Cross AC Graham Bond (Town Centre Chaplaincy Project) GB Michael Barker Salvation Army MB Bernard Mugwendere BM <b><u>Mentioned but not present</u></b> Insp Darren Bainbridge DB
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Para No.		Action
<b>1. &amp; 2</b>	<b>Welcome &amp; Opening Prayer</b>	
1.1	DH Welcomed everyone to the meeting.	
1.2	GB formally opened with prayer.	
<b>3.</b>	<b>Apologies</b>	
3.1	Steve Johnson SJ Graham Knox GK Jane Harmer JH Stuart Levin SL Ian Bartle IB	
<b>4</b>	<b>Conflict of Interest Declaration</b>	
4.1	DH highlighted the Declaration of Interest attached to the meetings papers and asked all present to read and note its contents.	
<b>5.</b>	<b>Previous Minutes dated 19<sup>th</sup> January 2016</b>	
5.1	These were accepted as a true record (proposed by Steve Brock) with one slight amendment (12.2 – GB had raised issue of Lay Visitors, not SB)	
5.2	<u>Matters Arising:</u> (Refer to minutes dated 19 <sup>th</sup> January 2016)	

<p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p>	<p>4.2.2 Automated External Defibrillators (AED). DH had a meeting with Tabernacle secretary and a proposal was made to share costs as STP would only need on a Friday and Saturday night. The total cost including training was £1000 and it was proposed a 50/50 split. The equipment would be situated on a box outside the Tab to allow access. <b>ACTION:</b> SB &amp; DH to speak with church secretary.</p> <p>7. – Corporate Credit card. No progress made as yet, awaiting input from STP Treasurer</p> <p>10 – Data Protection Policy. This has been uploaded onto the website.</p> <p>12.3 – A letter had been sent to Chief Constable Jacqui Cheer on her retirement.</p>	<p><b>SB &amp; DH</b></p>
<p><b>6</b></p> <p>6.1</p> <p>6.2</p> <p>6.3</p>	<p><b>STP Development Plan – updates</b></p> <p>The plan had been circulated prior to the meeting. DH stated he had been approached by Love Stockton with regard to situating STP in their premises. To be considered for the future. An updated version of the plan is embedded below:</p> <p> STP Development Plan 2016_03_15.doc</p> <p>DH raised the issue about other organisations wishing to use the volunteer expertise of STP namely a request for Lay Visitors or Appropriate Adults. It was felt STP should not be diverted from our core purpose and we should therefore refuse these requests. However, street angels volunteers within the Cleveland area may wish to offer their services individually.</p> <p>DH asked GB to develop the notion of Prayer Partners. SB stated he would assist. <b>ACTION:</b> SB &amp; GB to meet and discuss.</p>	<p><b>SB &amp; GB</b></p>
<p><b>7</b></p> <p>7.1</p>	<p><b>Media attention re Norton &amp; need for STP presence</b></p> <p>SB gave an update. He had been contacted by the Evening Gazette about STP patrols in Norton. SB had stated that problems in Norton were more focused on youth Anti-Social Behaviour (ASB) and therefore out of scope of STP patrols. This had led to an article in the Gazette about Norton being a no go area for STP. This was totally out of context with the discussions had. The article was raised on Facebook and SB had responded. SB had spoken with Insp DB and had also spoken with the reporter who had written the article to express his disappointment. An offer had been made to The Gazette to patrol with STP to see the partnership working between the police and STP. AC stated that there had been no backlash from Cleveland Police as a result of the article. Police statistics showed that Stockton town centre was still the busiest place in relation to offences of</p>	

	violence against the person and that is where STP should concentrate their efforts.	
<b>8</b> 8.1	<b>Treasurer's Report</b> GK was not present and no report had been received. DH stated he required a budget producing for the next financial year as equipment needs replacing. The main cost will be the replacement for SB as Project Manager. <b>ACTION:</b> GK and BM to make contact and discuss handover.	<b>GK &amp; BM</b>
<b>9</b> 9.1	<b>Project Manager's Report</b> A written report had been circulated prior to the meeting (embedded below):  PM Report 2016_03_15.doc	
9.2	A trained counsellor had been employed by Bridge Road Hostel to engage with residents with mental health issues. An offer had been made to STP to train volunteers in counselling awareness skills, 4 x half day modules at a cost of £500 per module. SB stated STP should look to train 6-8 volunteers. AC suggested approaching the PCC for funding. SB stated this was a long term offer and would be considered once the necessary funding was in place.	
<b>10</b> 10.1	<b>STP Board - Governance Training</b> The training session which took place on 23 <sup>rd</sup> January 2016 was seen as a success, and it was agreed that further sessions which might possibly lead to an accredited package should be pursued. <b>ACTION:</b> SB to make further enquiries with training provider and Catalyst.	<b>SB</b>
<b>11</b> 11.1	<b>Any Other Business</b> The STP AGM will take place at the end of June. A date of June 30 <sup>th</sup> was proposed and SB will approach Don Bar as a possible venue.	
<b>12</b> 12.1	<b>Date of Next Meeting</b> Future Meetings:  STP AGM 7pm – 9pm Thursday 30 <sup>th</sup> June 2016 Don Bar, Stockton	
	<b>CONFIDENTIAL CLOSED SESSION – Disciplinary – Separate page</b>	